

AITKIN COUNTY BOARD

August 9, 2022

<p>The Aitkin County Board of Commissioners met this 9th day of August, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p>	<p>Call to Order</p>
<p>Motion made by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all voting yes to approve the August 9th, 2022 agenda.</p>	<p>Approved Agenda</p>
<p>There was no Citizens' Public Comment</p>	<p>Citizens' Public Comment</p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<p>Consent Agenda</p>
<p>A) Correspondence File July 26, 2022 to August 8, 2022; B) Approve July 26, 2022 County Board Minutes; C) Approve Electronic Funds Transfers \$914,337.00; D) Approve Commissioner Vouchers: General Fund \$347,401.69, Reserves \$30,444.24, Road & Bridge \$48,005.73, Health & Human Services \$6,796.55, Trust \$19,871.59, Forest Development \$13,971.43, LLCC \$5,239.20, Parks \$1,084.19, COVID \$20,803.95 for a total of \$493,613.57; E) Approve Auditor's Vouchers – Auditor Warrants: General Fund \$5,506.34, Reserves Fund \$27,387.50, Road & Bridge \$223,715.07, for a total of \$256,608.91; F) Approve Auditor's Vouchers – R&B Contract Payments: Road and Bridge \$486,529.17, for a total of \$486,529.17; G) Approve Manual Warrants/Voids/Corrections – Camping Refund 07.29.2022: Parks \$80.00, for a total of \$80.00; H) Approve Manual Warrants/Voids/Corrections – Camping Refund: Parks \$50.00, for a total of \$50.00; I) Approve Manual Warrants/Voids/Corrections – ELAN Paid 07.07.2022: General Fund -\$1,405.96, Reserves \$4.27, HHS \$202.65, Trust \$248.98, LLCC \$469.22, Parks \$480.84 for a total of \$0.00; J) Approve Manual Warrants/Voids/Corrections – Elan Paid 07.21.2022: General Fund \$4,804.41, for a total of \$4,804.41; K) Approve Manual Warrants/Voids/Corrections – FSA Claims & MN Care Tax: General Fund \$306.58, HHS \$111.05 for a total of \$417.63; L) Approve Manual Warrants/Voids/Corrections – FSA Claims Paid 08.02.2022: General Fund \$356.89, for a total of \$356.89; M) Approve Manual Warrants/Voids/Corrections – LLCC Refund & FSA Claims: General Fund \$1,311.64, LLCC \$1,254.95 for a total of \$2,566.59; N) Approve Manual Warrants/Voids/Corrections – Participant Fees July 2022: General Fund \$674.50, for a total of \$674.50; O) Approve Manual Warrants/Voids/Corrections – Stop Payment, Taxes: Taxes & Penalties \$1,651.05, for a total of \$1,651.05; P) Approve Manual Warrants/Voids/Corrections – NSF Check: Taxes & Penalties \$230.88, for a total of \$230.88; Q) Approve Primary and General Election Recount Agreements; R) Approve Personnel Policy Update; S) Approve Affidavit for Duplicate of Lost Warrant – Town of Lakeside Treasurer; T) Approve Temporary Malt Liquor License – Jacobson Vol. Fire Department; O) Adopt Resolution: Enbridge Donation; P) Adopt Resolution: STS Donation – Robert Glad VFW; Q) Adopt Resolution: Search and Rescue Donation – Libby Township; R) Adopt Resolution: FAA Airport Improvement Grant; S) Adopt Resolution: 2022 Elected Officials Salaries Modification;</p>	

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<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Primary and General Election Recount Agreements.</p>	<p>Primary and General Election Recount Agreements</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Personnel Policy Update.</p>	<p>Personnel Policy Update</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant – Town of Lakeside Treasurer.</p>	<p>Affidavit for Duplicate of Lost Warrant – Town of Lakeside Treasurer</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve Temporary malt Liquor License – Jacobson Volunteer Fire Department.</p>	<p>Temporary Malt Liquor License – Jacobson Vol. Fire Department</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Enbridge Donation.</p>	<p>Resolution #20220809-098 Enbridge Donation</p>
<p>WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.</p>	
<p>WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:</p>	
<p>Enbridge - \$1,000.00</p>	
<p>WHEREAS, the terms or conditions of the donations are as follows:</p>	
<p>The donation is to be deposited in the Con Con fund (10-921-000-0000-5840) and be put toward the purchase of culverts.</p>	
<p>WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.</p>	
<p>NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donation offered.</p>	
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: STS Donation – Roberts Glad VFW.</p>	

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WHEREAS, Aitkin Municipal/Steve Kurtz Field Airport has submitted to the FAA a project application dated May 5, 2022, for a grant of Federal funds for a project at or associated with the Aitkin Municipal/Steve Kurtz Field Airport, which is included as a part of the Airport Improvement Program (AIP) Project No. 3-27-0002-023-2022; and

WHEREAS, the FAA has approved a project for the Aitkin Municipal/Steve Kurtz Field Airport which includes: Update Airport Master Plan.

WHEREAS, the FAA awarded amount of \$83,250

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County approves acceptance of the Airport Improvement Program Project No. 3-27-0002-023-2022 equaling \$83,250

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: 2022 Elected Officials Salaries Modification.

BE IT RESOLVED, the Aitkin County Board of Commissioners increase salary effective July 1, 2022 in accordance with the wage adjustment approved by the Board of Commissioners at the May 10th, 2022 board meeting

County Auditor, Kirk Peysar	\$104,670.53
County Treasurer, Lori Grams	\$ 90,056.97
County Recorder, Michael Moriarty	\$ 80,988.06

County Sheriff, Daniel Guida	\$111,801.56
County Attorney, Jim Ratz	\$140,821.60

These salaries are based upon responsibilities of the office, duties, skills, qualifications, experience, and performance.

Andrew Carlstrom – Environmental Services Director presented Jessica Seibert with the Patriot Award.

Carli Goble – HHS Fiscal Supervisor presented 2023 Health and Human Services Preliminary Budget.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – County Highway 37 Speed Zone Study;

WHEREAS, Minnesota Statute 169.14 Subd. 5 authorizes MnDOT, upon completion of a speed zone study, to establish regulatory speed zones on county highways, and

WHEREAS, a speed zone study was conducted by MnDOT in 1979 on Aitkin County Highway 37 from US Highway 169 to Trunk Highway 18, which resulted in speeds zones of 45 miles per hour on the southwestern portion of the highway and 35 miles per hour on the northeastern portion of the highway, and

**Resolution
#20220809-102
Elected Officials
Salaries
Modification**

Patriot Award

**2023 HHS
Preliminary
Budget
Presentation**

**Resolution
#20220809-103
County HWY 37
Speed Zone Study**

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WHEREAS, residents that live along County Highway 37 are concerned that the existing regulatory speed zones through this area allow speeds that are too high and result in safety concerns for area residents that are in close proximity to the highway, and

WHEREAS, residents have requested that an updated speed zone study be completed on this segment of County Highway 37 to lower the existing regulatory speed zones.

NOW THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation is hereby requested to perform a traffic engineering study on the 2.1-mile segment of Aitkin County Highway 37 from US Highway 169 to Trunk Highway 18.

Jessica Seibert – County Administrator presented 2023 General Government Preliminary Budget.

**2023 General
Government
Preliminary
Budget**

Jessica Seibert – County Administrator presented 2023 Appropriations.

**2023
Appropriations**

Jessica Seibert, County Administrator updated the Board on the following:

**Administrator
Updates**

- Budget Committee Meeting
- CLA Auditors Onsite
- HHS Advisory Committee
- Regional MACA Meeting
- AMC Research Projects

The Board discussed: Budget, NRAC, ECRL, Aitkin Airport Commission.

Board Discussion

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 11:05 a.m. until Tuesday, January 26, 2021 at the Aitkin County Government Center.

Adjourn

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator